

Minutes of the Performance Committee meeting held at CDDFRS HQ on Tuesday 6 December 2022 at 1000 hours.

Present: Cllr J Blakey in the Chair

Durham County Council: Cllr S Quinn

Darlington Borough Council: Cllr B Jones (Substitute for G Lee)

Officers: Deputy Chief Fire Officer S Helps and Director of Community Risk Management K Carruthers

Part A

1. Apologies

Apologies were received from Cllrs C Marshall, G Lee and R Manchester.

2. Minutes of the previous meeting

The minutes of the previous meeting held on 8 September 2022 were agreed as true record and the action was noted as complete.

3. Performance Report Quarter 2 2022/2023

K Carruthers introduced the report which provided Members with a summary of the organisational performance at the end of the second quarter of the 2022/23 financial year. The indicators were discussed in turn.

Members questioned whether the carousel was still being carried out in schools. K Carruthers confirmed that the carousel was now virtual which was easier for schools to access and allowed a much greater reach.

Members queried how Home Fire Safety Visits were targeted. K Carruthers noted the collection of various data such as previous fires, health data etc which is processed to identify those most vulnerable and high risk.

The Committee **noted** the report.

6. Letters of Appreciation

The Committee considered letters of appreciation received by the Service for the period 1 July 2022 to 30 September 2022. In total 16 letters had been received for the reporting period.

The Committee **noted** the report.

Part B

5. Formal Complaints

Four formal complaints had been received by the Service for the period 1 July 2022 to 30 September 2022. No complaints had been forwarded to the Local Government Ombudsman.

The Committee **noted** the report.

ACTIONS FROM PREVIOUS MEETING

| No | Who | Action | Complete |
|----|-------------|-------------------------------------|----------|
| 1 | Secretariat | Email link to statistics on website | Complete |