

**Minutes of the Performance Committee meeting held at CDDFRS HQ on Thursday 8 September 2022 at 1000 hours.**

**Present:** Cllr J Blakey in the Chair

**Durham County Council:** Cllr R Manchester and C Marshall

**Darlington Borough Council:** Cllr G Lee

**Officers:** Deputy Chief Fire Officer S Helps and Director of Community Risk Management K Carruthers

**Part A**

**1. Apologies**

There were no apologies.

**2. Minutes of the previous meeting**

The minutes of the previous meeting held on 28 June 2022 were agreed as true record.

**3. Presentation – False Alarms Caused by Automatic Fire Detection Apparatus**

K Carruthers introduced the presentation which gave members an overview of the recording of incidents, how performance is managed, types of premises, cause of activations and areas of focus.

Cllr Lee commented on the poor maintenance of some systems.

Cllr Marshall highlighted that systems could be compliant but still have false alarms. Cost of living and covid discussed as contributory factors. S Helps noted that work was targeted on higher risk premises and the service worked with the owner/occupiers.

Cllr Marshall noted that the council could assist with adult and social care properties in relation to contacts with their private partners.

#### 4. Demonstration of live Service Analytical Tools

J Bell joined the meeting and gave a demonstration on the analytical tools that are used across the service (FireWatch, CFRMIS, IRS Metrics Manager, Web Mapping and Power Bi).

Councillors looked at their own ward areas on the analytical tools.

It was agreed that a link would be sent out to members from the website to the statistic pages for them to look at in further detail.

#### 5. Performance Report Quarter 1 2022/2023

Members were presented with a summary of the organisational performance at the end of the first quarter of the 2022/23 financial year by K Carruthers. The indicators were discussed in turn.

The Committee **noted** the report.

#### 6. Letters of Appreciation

The Committee considered letters of appreciation that had been submitted to the Service. In total 14 letters had been received for the quarter one period.

The Committee **noted** the report.

### Part B

#### 5. Formal Complaints

Four formal complaints had been received by the Service in the reporting period. No complaints had been forwarded to the Local Government Ombudsman.

The Committee **noted** the report.

### ACTIONS

No	Who	Action	Complete
1	Secretariat	Email link to statistics on website	