

This privacy notice tells you:

- What information County Durham and Darlington Fire and Rescue Service are collecting about you.
- Why we have collected it.
- How it will be used.

You can find out about your rights and how we will protect your data in our “Universal Privacy Notice” which can be found on our website.

Information Asset Owner:

People & Organisational Development Manager

Information collection area:

Lateral Flow Testing

How we collect the information about you?

The information is collected on the person(s) at point of test and the outcome of a lateral flow test. The outcome of the test is then recorded on Firewatch within County Durham and Darlington Fire and Rescue Service.

Why we are collecting your information?

In response to the COVID-19 pandemic, County Durham and Darlington Fire and Rescue Service will collect information on the results of any lateral flow tests undertaken within the organisation. The purpose of undertaking lateral flow tests is to help identify individuals who are asymptomatic (not showing signs of COVID-19) and should be isolating in line with government guidelines.

What information is being collected?

The outcome of the test is categorised as health data and is therefore a special category of data. The information that will be captured at the point of testing will be:

- Name
- Job Role
- Personal Reference Number
- Date test undertaken
- Result of Lateral Flow Test

How we will use your information

As a Service who is providing lateral flow tests, we are required to report the outcomes of the tests nationally. The only data required to be reported nationally relates to the numbers of tests and outcomes (negative, positive, inconclusive). No personal information will be shared.

The information collected will also be used to make organisational decisions, in order to enable us to effectively fulfil our functions to keep people safe, put contingency plans into place to safeguard those who are vulnerable and aid business continuity.

Data subject category

- Employees

Legal basis for the processing

Before we process your data, we need a legal basis for doing so. In this case, the basis for processing your personal data is:

- Article 6(1)(e) - processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller
- In the interest of public safety - Public Interest in the Area of Public Health' condition in Article 9(2)(i) and Schedule 1, Part 1(3) of the DPA 2018
- Health and safety as an employer - Article 9(2)(b) along with Schedule 1, Part 1(1) of the DPA 2018

Who we share your information with?

The outcome of the lateral flow tests will be submitted nationally however no personal information will be shared in the response other than the number of tests undertaken and the results. The results of the tests will also support the Service with regards to planning and management activities linked to COVID-19.

How long we hold your information for?

The data recorded as part of the lateral flow testing will form part of your personal record on Fire Watch and will therefore remain on the system in line with your employee records which is the lifetime of your employment, plus 6-years.

Any information held by the Service about yourself, in relation to Lateral Flow Testing can be requested by via email to dpo@ddfired.gov.uk

More Information

If you require more information, please contact our Data Protection Officer using the following email address: dpo@ddfired.gov.uk